

SWALLOW SCHOOL DISTRICT
W299 N5614 County Road E
Hartland, Wisconsin 53029

SCHOOL BOARD MEETING

December 20, 2018

5:00 p.m.

Present: John Stahl, Susie Polentini, Peggy Moede, Aaron Dentz, Darin Clark, Melissa Thompson, Kyle Moore, Jeremy Struss, Andrew Joseph, and Nancy Hazelberg.

CALL TO ORDER

John Stahl called the meeting to order at 5:03 p.m., read the Notice of the Meeting, and led those in attendance in the Pledge of Allegiance.

Susie Polentini moved to approve the agenda with some flexibility in ordering of items due to the scheduled call with Graystone Consulting. Darin Clark seconded and the motion carried 5-0 on a voice vote.

CLOSED SESSION

At 5:04 p.m, the Board of Education convened into Closed Session: the closed session was pursuant to Wisconsin Statutes 19.85 (1)(c) for the purpose of: “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” This closed session was held specifically to discuss staff management planning. Stahl – YES, Polentini – YES, Moede – YES, Clark – YES, Dentz – YES.

RECONVENE INTO OPEN SESSION

At 7:25 p.m. the Board of Education reconvened into open session. Stahl – YES, Polentini – YES, Moede – YES, Clark – YES, Dentz – YES.

CITIZENS’ FORUM

No comments were made.

INFORMATIONAL ITEMS

Superintendent’s Report

Dr. Thompson presented the following information:

Finance and Operations

Review of OPEB Investment Performance by Graystone Consulting – Due to time, this was rescheduled to the January 17, 2019 Board meeting.

Monthly Financial Overview – Mr. Struss presented the monthly overview for November 2018 and answered board member questions.

Updated Five Year Budget Forecast Model – Mr. Struss explained the updated budget forecast, including the various scenarios presented depending on the biennial budget and enrollment.

Action Plan for Finance and Operations – The action plan was presented with the strategic objectives completed and in-progress noted by Jeremy Struss.

Referendum Next Steps – Two design meetings with school staff have been held thus far and C.G. Schmidt has begun reviewing these design concepts to benchmark budget. By mid-January the design needs to be firmed up so that the construction documents can be drawn up and costing completed. Students and community members will be invited into the process later in the spring too. The Board also discussed any parameters for the project and indicated that working towards LEED-like certifications would be ideal, but not at increased project costs that would not have a short-term ROI.

Teaching and Learning

Preparations for Open Enrollment Space Declaration for 2019-20 School Year – Dr. Thompson explained the process to analyze enrollment to create a forecast from which open seats can be determined for the following year.

Employee Relations

Administrative Position Review Process – John Stahl discussed the progress of the review process and indicated that information would be forthcoming in January.

Principal's Report

Mr. Moore presented the following information:

Month in Review – Mr. Moore presented the past month in review including updates on the music performances and concerts, Student Council, girls' end-of-season basketball tournaments, and more about the partnerships with the Addiction Resource Council and GALS.

Professional Development Activities and Outcomes – Mr. Moore explained that teaching staff spent professional development time after school this month working collaboratively in their learning committees. During the December early release afternoon each staff member will have time to work on their Hero's Journey. Additionally, they will participate in their PLCs and Student Services Teams.

ACTION ITEMS

The Board reviewed and took action on the following items:

Approval of Minutes

Susie Polentini motioned to approve the following minutes; November 15, 2018 – School Board Meeting; December 7, 2018 – Special School Board Meeting; December 14, 2018 – School Board Work Session. Peggy Moede seconded and the motion passed on a 5-0 vote.

Finance and Operations

Aaron Dentz motioned to approve the expenditures as presented in the amount of **\$468,373.87** during the month of November. In addition, the Board acknowledges the receipt of **\$47,810.00** in revenue during the month of November. Darin Clark seconded and the motion passed on a 5-0 vote.

Darin Clark motioned to approve the Administrative Contracts as presented in the packet. Aaron Dentz seconded and the motion passed on a 4-1 vote.

DISCUSSION ITEMS

WASB Convention Planning and Review of Delegate Assembly – Dr. Thompson reviewed the convention information, including presenting the proposed resolutions, timeframe of the convention, and who is registered to attend.

ANNOUNCEMENTS

The Board reviewed and discussed upcoming events.

1. December 24, 2018 – January 1, 2019 – Winter Break
2. January 7, 2019 – School Board Closed Session, 7:30am
3. January 11, 2019 – School Board Work Session, 7am
4. January 17, 2019 - School Board Meeting, 6pm
5. February 8, 2019 – School Board Work Session, 7am
6. February 21, 2019 - School Board Meeting, 6pm
7. March 8, 2019 – School Board Work Session, 7am
8. March 21, 2019 - School Board Meeting, 6pm
9. March 22, 2019 – Staff Breakfast, 7:15am
10. March 25-29, 2019 – Spring Break

ADJOURNMENT

At 8:02 p.m. Darin Clark made the motion to adjourn which was seconded by Susie Polentini and carried 5-0 on a voice vote.

Respectfully submitted,

Melissa Thompson

Superintendent

Approved: _____

_____, President

_____, Clerk